

Ekkehard - Realschule Singen

IN ENGLISH



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School constitution and School & house rules



The freedom of the individual ends where the freedom of others begins.

- Immanuel Kant, German philosopher and professor of physics -

Preamble - Initial declaration

Ekkehard-Realschule is a place for learning and personal development. That is why everyone involved in school life - pupils¹, parents and guardians, teachers and staff - should feel comfortable, safe and welcome.

All people who meet at the ERS treat each other respectfully, politely and honestly, and in accordance with human rights. Human rights apply to everyone. We are helpful and support each other. Everyone - regardless of their appearance, religion, nationality, culture or sexuality - is accepted. Everyone is taken seriously and tolerated as a person. We work together to ensure a good atmosphere, cleanliness and an open and social school atmosphere that is conducive to learning.

We all share responsibility - not only for ourselves, but also for other people, animals and objects that are left and entrusted to us.

This school constitution and the following school and house rules were drawn up for the first time in the 2022/2023 school year together with the ERS student council (SMV). They are reviewed every two years and amended if necessary.

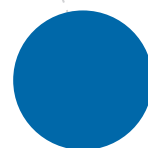
¹ For reasons of better readability, the simultaneous use of the language forms male, female, diverse (m, f, d) is omitted. All personal designations apply equally to all people.



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ERS



1 School constitution

1.1 The fundamental rights in the Basic Law of the Federal Republic of Germany

Our thinking and actions at school are derived from the Basic Law of the Federal Republic of Germany from 1949. It states in the first two articles:

Art. 1 GG

- (1) Human dignity² is inviolable. It is the duty of all state authorities to respect and protect it.
- (2) The German people³ are therefore committed to inviolable and inalienable human rights as the basis of every human community, of peace and of justice in the world.

Art. 2 GG

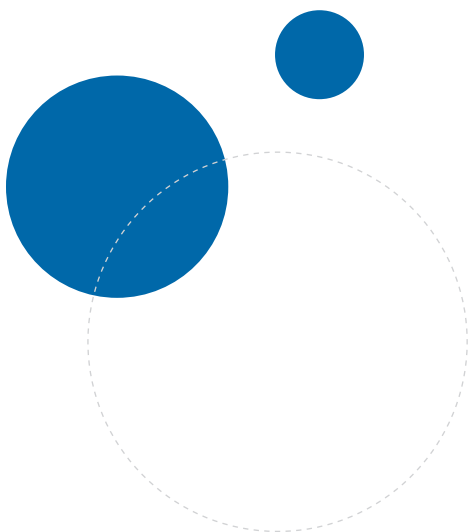
- (1) Everyone has the right to the free development of his or her personality, provided that he or she does not violate the rights of others and does not infringe the constitutional order or the moral law.⁴
- (2) Everyone has the right to life and physical integrity. The freedom of the person is inviolable. These rights may only be interfered with on the basis of a law.

1.2 Duties for all those involved in school life

The obligations of each individual are derived from the rights that apply to everyone and are observed at the ERS and demanded by all those involved in school life.

I, a pupil of the ERS, undertake to ...

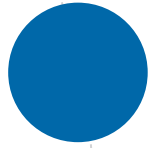
- to be considerate of myself and others, to respect the property of my classmates (e.g. pencil cases, pens, clothes, toys) and school property (e.g. school books, desks, chairs, classrooms, toilets) and to treat them with care.
- to abide by the applicable school rules and the Basic Law of the Federal Republic of Germany and to demand them from other people.
- to get involved in lessons, to learn and to stand up for a pleasant working atmosphere, for example by accepting and respecting the opinions of others.
- to follow lessons in such a way that no one else - classmates and teachers - is disturbed.
- to take responsibility for my own learning and actions, but also to support others when they need help.
- to contribute to the school community in an exemplary manner, to think along and to suggest constructive ideas.



2 Human dignity means that every person is valuable because they are human.

3 By this we mean all people living in Germany, regardless of their nationality.

4 Moral law refers to all laws, but also rules of behaviour for people that regulate coexistence in a society, e.g. politeness, respect, dealing with conflicts, dealing with criminals, etc.



**As a parent and legal guardian,
I undertake to ...**

- to raise my child democratically and to be a good role model for him or her by exemplifying values such as respect, politeness and honesty.
- to co-operate with the school and teachers in a spirit of trust and respect for human rights.
- to be present at school (information) events and to inform myself about the contents. It is my responsibility to inform myself regularly, mainly on parent-teacher conferences, about my child's performance and behaviour.
- to show interest in my child's school performance, to accompany him/her in learning and to provide healthy food and drink in the morning and, if necessary, in the afternoon during school hours.
- to fulfil my child's legal obligation to attend school. Depending on the duration, I have exemptions from lessons authorised in advance by the subject or class teacher or the school management and I arrange medical appointments for my child outside lesson times.
- to play a responsible role in school life and actively help to shape it; also by communicating reliably with teachers via the school's internal messenger, email or the school timer and by enabling my child to take part in extracurricular events.

**I as a teacher and as the school management of
the ERS commit myself to ...**

- to treat pupils, parents and guardians in a democratic and respectful manner, respecting human rights, by exemplifying values such as respect, politeness and honesty.
- to organise my lessons in a well-structured, prepared and motivating way.
- to disclose the laws and rules that apply to all those involved in school life as well as the corresponding consequences and to enforce compliance with them. I educate my pupils in the spirit of the authoritative⁵ style of education.
- to take the concerns of my pupils seriously while respecting human rights, to promote their talents and inclinations within the framework of the school's possibilities and to constructively point out their areas of development within the school framework.
- to inform parents and guardians as well as learners in a timely and regular manner, primarily during parent-teacher conferences, about important matters concerning the school, lessons or the performance of a child.
- to start and end lessons on time as far as possible.
- to contribute to the school community in an exemplary manner, to think along and to suggest constructive ideas.

⁵ Authoritative parenting refers to a parenting style that is characterised by benevolent trust and a high degree of control. People who bring up their children in an authoritative manner respond lovingly to those being brought up and at the same time exercise a high degree of authority by setting clear boundaries and imposing understandable and well-founded consequences for misbehaviour.

2 School and house rules

The above-mentioned rights and obligations in turn result in precise regulations. Every member of our school community is expected to contribute to a pleasant atmosphere at our school and to adhere to the following school and house rules during lessons and all school activities (excursions, breaks, overnight stays, school trips, extra-curricular events, etc.).hält.

2.1 Behaviour and consideration

- On the school grounds, during school activities and in lessons, I only speak German so that nobody is marginalised. I can speak the appropriate language in foreign language lessons.
- My words towards classmates, teachers and staff at the school are respectful, polite and honest, as well as being address-oriented.
- I do not hurt anyone physically (e.g. hitting, spitting at someone), i.e. I resolve conflicts with appropriate words or seek appropriate help from the mediators/ a teacher/ the school social worker/ the school management.
- I do not hurt anyone emotionally „in the heart“ through insults or hurtful remarks.
- I walk slowly through the school building and do not run so that nobody is bumped into or even injured. I respect the right of others to disruption-free lessons and refrain from knocking and then running away from room doors.
- I behave quietly in the school building and make sure that the noise level does not disturb anyone.
- I take off my hat and cap when I enter the classroom and during lessons - including when I go to the toilet. This is how I show my respect for others.
- Because people with different values meet in public at school, I make sure I dress appropriately. I refrain from wearing revealing clothing (e.g. bare midriff, cleavage too low, trousers too low) or questionable symbols/signs on clothing that violate peaceful coexistence at ERS.
- I refrain from chewing gum to show respect to the people I am talking to. This also helps me to avoid any contamination.

- I am not permitted to carry or consume energy drinks, cigarettes, tobacco, vapes, drugs and alcohol due to their harmful and addictive effects and I must expect that these items will be taken from me and that my parents will be informed. I do not carry lighters or other dangerous objects.
- Sexual innuendos and behaviour are absolutely forbidden to me on the school grounds and during school activities. My freedom lies in the fact that I can do everything that does not harm others or affect the human dignity of others.

2.2 Order and cleanliness

- I dispose of waste in the rubbish bins provided in the schoolyard, corridors and classrooms.
- The drink I have brought with me is in a leak-proof, resealable bottle with a lid so that nothing can leak out and consequently contaminate my own or other people's school materials/the school building. Disposable drinks cans are not permitted (see also *Living and learning sustainably*).
- I do not throw any objects out of the windows, because passers-by, drivers and uninvolved third parties can be dangerously injured as a result.
- I use my pens to take notes in class, but not to soil other people's property such as tables, walls, doors, windows, toilets, pencil cases or clothes.
- When I go to the toilet, I behave hygienically and cleanly and report any soiling caused by myself or others to the caretaker or a teacher.
- I do not throw any objects in order to avoid contamination or injuries.
- My school timer helps me to organise myself. It is part of my basic equipment, so I always have it with me, keep it carefully and keep it up to date.

2.3 Living and learning sustainably

- The ERS emphasises a conscious and sustainable lifestyle, which is why I drink water or juice during school activities. I am not allowed to bring and consume soft drinks (e.g. cola, iced tea, lemonade); these can be taken away by the teacher.
- I pay attention to a healthy and sustainable diet, which is reflected in my snack: e.g. a variety of sandwiches or rolls with spreads, fresh fruit and vegetables. Bringing and eating unhealthy snacks (e.g. crisps) is not permitted and can be removed by the teacher.
- I make sure I separate my waste and differentiate between packaging, residual waste, paper and organic waste when disposing of it so that raw materials can be recycled and reused more effectively.
- I keep my notebooks organised but save space so that I don't use up too many leaves over the course of the school year, which, as you know, come from trees.
- I reduce energy consumption and my ecological footprint by taking responsibility for the classroom and the school building, for my journey to school and for my purchasing and lifestyle behaviour:
 - Switch off lights and windows when leaving the rooms
 - Only open room windows for short bursts of ventilation
 - Rethink water consumption when washing your hands
 - avoid buying disposable drinks cans outside of school (see also *tidiness and cleanliness*) and use reusable bottles instead
 - get to and from school on foot, by bike or by public transport
 - z. e.g. avoiding excessive consumption of clothing, reconsidering the production conditions of different suppliers, buying second-hand items instead of new ones, repairing defective items instead of buying new ones, ...

2.4 Electronic communication devices

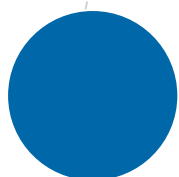
- In the classroom, in the school building and on the school grounds, I stow my smartphone out of sight - even during breaks and before the start of lessons - in flight mode and muted without vibration and only use it if a teacher gives me express permission to do so.
- Depending on the class level: I store my smartphone in the smartphone boxes provided in the classroom or in the storage facilities in the relevant subject room.
- I am aware that the creation or publication of video, image and sound recordings of persons of any kind in the context of school activities is punishable and therefore unauthorised. Unless a teacher expressly authorises me to do so as part of a teaching objective.
- I take my smartwatch off during performance assessments (class tests, tests, oral exams, etc.) and stow it away out of sight.
- The digital communication medium at the ERS is the school's internal messenger. I communicate reliably and responsibly via this app by confirming messages received promptly and replying to them if necessary. In class chats and chats with teachers, I behave respectfully, politely and honestly.
- If I would like to use a tablet/laptop in class instead of a notebook or folder, I will obtain permission from the class teacher. They will discuss the terms of use and rules with me. The responsibility for my own devices lies with my parents and legal guardians as well as with me.
- I keep my headphones/earpods out of sight in my school bag in the classroom, in the school building and on the school grounds - even during breaks and immediately after the end of lessons - and only use them if a teacher gives me express permission to do so. I can use them as soon as I have left the school grounds.

2.5 Start and end of lessons

- I choose the shortest and safest route to and from school and keep a close eye on the traffic.
- I always park vehicles in the designated parking spaces. To avoid accidents, I drive at walking speed on the school grounds and comply with the road traffic regulations.
- I park my e-scooter on the school grounds and do not take it into the school building. As with my bicycle, I am responsible for securing it so that it is theft-proof.
- If I do not have a lesson at the beginning of the day, I will arrive at school shortly before my lesson starts, but still in good time for the lesson.
- The school building opens for me in the morning at 07.30 at the earliest. I stay exclusively in the playground or break hall until 7.45 a.m. and only then go to the upper floors. I know that I am only allowed to use my smartphone there with the authorisation of a teacher.
- As soon as I have arrived on the school grounds, I am not allowed to leave them - even if I have cancelled a lesson or have a free period - because otherwise I am not insured.
- I come to my lessons on time and with all the necessary materials and basic equipment ready to learn.
- If the teacher has not arrived in the classroom after ten minutes, the class representatives should inform the secretary's office.
- At the end of the lesson, I leave the school building directly, unless a teacher gives me explicit permission to stay in the school building.

2.6 Breaks

- During the 20-minute breaks, I leave the classroom and the school building and go directly to the appropriate playground. In bad weather, an announcement will be made with further instructions.
- During the break, I am outside in the schoolyard and not in the school building so that my head gets enough fresh air to continue learning. I dress appropriately for the weather.
- I go to the toilet during the break and then quickly make room in the rooms again so that everyone else has the opportunity to go to the toilet during the break.
- During the breaks, there are no conversations with the teachers outside the staff room, in the corridor or in the classroom because they also deserve a break.
- I do not leave the school grounds during lessons and breaks because I am not insured in the event of an accident, unless a teacher gives me express permission to do so.
- I do not play games in which fellow pupils could be endangered; throwing objects (e.g. snowballs, pine cones, chestnuts, leaves, sticks) is therefore prohibited.
- Breaks end at 9.40am, 11.30am and 1.55pm. At these times, I make my way directly to my classroom, where I have lessons after the break.
- During my lunch break, I am in the break hall or on the playground and not on the upper floors. I am only allowed to leave the school grounds during my lunch break if I have my parents' permission in the school diary.

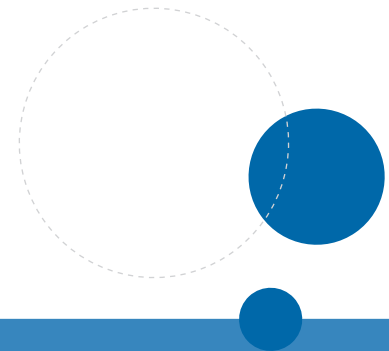


2.7 Specialist and classrooms

- When entering a room where lessons are taking place, I knock audibly but gently beforehand and then open the door. Simply opening a door is disrespectful and unfriendly.
- If items are needed from a neighbouring room, I will ask for them in a friendly manner after consultation with the teacher and then return them properly.
- I will only go into subject rooms and the sports hall if I have the express permission of a teacher.
- I abide by the rules of the classrooms, for example that eating and drinking is not allowed in some of them.
- I pay attention to the regulations for handling dangerous, special objects or substances in the specialised rooms.
- Accidents on the way to school and during school hours for which I have sought medical assistance must be reported by me or my parents to the school management within three days.
- In the case of absences from school, the school must receive an apology (in writing, by telephone to the secretary's office) from a parent/guardian by 10 a.m. on the first day of absence. A written apology with the date of absence and signature must also be sent to the class teacher no later than the third day after the first day of absence. A digital recording of the written excuse with the date of absence and signature can be sent by email or school messenger and is valid. Otherwise, the absence is considered unexcused under school law and can be penalised with a fine. Performance assessments will be graded „unsatisfactory“ (6) on unexcused absences.

2.8 Miscellaneous

- In the event of an alarm, I will leave the school building together with my class via the designated escape route. I listen to my teacher's instructions and follow them for my own safety. All classes will go to their designated meeting points in the playground and stay there until told otherwise. Alarm signal: Announcement or continuous tone of the alarm system with announcement. Teachers' instructions must be followed at all times!



3 Entry into force and transparency

This school constitution and the school and house rules come into force on the day of their publication and are binding. It should be noted that the instructions of teachers of the entire school, the caretaker and the school management must be followed. Depending on their severity, offences will be punished and sanctioned with educational measures or, in accordance with §90 of the Baden-Württemberg School Act, with educational and disciplinary measures.

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